

KDOT - Charter Determination Check List

1. Is an individual/entity requesting service for exclusive use of the bus?

_____ Yes _____ No

(If yes complete below. If no then skip to number 2.)

a. Is the party requesting the service paying for the entire group?

_____ Yes _____ No

b. If riders are paying individual fares is a third party collecting the fares and then paying the transit system?

_____ Yes _____ No

c. If the service is not regularly scheduled service, is this trip only for a limited time?

d. Is the party requesting the service determining the trip pick and drop off locations as well as time of pick up and drop off?

_____ Yes _____ No

**If YES to any of the above then the request is CHARTER SERVICE.*

2. If this event occurs on an irregular basis or for a limited time:

a. Is the fare charged more than the usual or customary fixed route fare?

_____ Yes _____ No

b. Is a third party paying for any part of the cost?

_____ Yes _____ No

CHARTERS KANSAS PUBLIC TRANSIT SERVICE PROVIDERS ARE ALLOWED TO PERFORM:

1. Transporting government officials on official business however:

a. Cannot generate revenue from this service.

b. Cannot exceed a total of 80 charter service hours/year.

c. Service must occur within own region.

2. Transporting groups from human service organizations, with the purpose of serving persons with mobility limitations due to advanced age, with disabilities, or with low income that either receive funding from one of the KDOT funded programs or are registered on the FTA's charter registration website.

***All Charter Service information must be reported monthly to KDOT on the required report form.**