## END OF THE MONTH TRUCKING ENTRY FOR NON-AGENCY USER GUIDE NON-AGENCY

Home   Previous  My Pages		Actions	Help	U Log off
SV Expand Home Contractor Three ✓EXTERNALPRIMEPAYROLL EXTERNALSUBPAYROLL	s Civil Rights & Labe 1. Verify your role			
EXTERNALBIDDER EXTERNALSUBPAYMENT Welcome!				0
If you have any questions please contact the system	administrator via email at KDOT#AWP.Admin@ks.gov.			

✓ Vendor Payrolls		• ?
Q         Type search criteria or press Enter         Advanced		D changed
Enter search criteria above to see results or Show first 10		
✓ Unapproved Payrolls		?
Q     Type search criteria or press Enter     System Default		0 shangad
Enter search criteria above to see results or Show first 10		u changeu
✓ Civil Rights & Labor		?
Contracts		▼
✓ External Links		?
KDOT Website Kdotweb KDOT Reports Portal Cloverleaf Payroll XML Highway Contractors	Internet KDOT's Intranet Site Crystal Reports AASHTO Transportation Construction Community Resources for Using XML with AASHTOWare Project™ Payroll XML Resource Kit Information for Highway Contractors	

Home   Home		Actions Help Log off
On this page: Vendor Payrolls Unapproved Payrolls Civil Rights & Labor External Links		
PROJECT KDOT ROLE for External Prime Contractor Payroll User		
✓ News		0
Welcome!		
If you have any questions please contact the system administrator via email at KDOT#AWPAdmin@ks.gov.		
✓ Vendor Payrolls		- 😯
Q     Type search criteria or press Enter     Advanced		
		0 changed
		0
<ul> <li>Onapproved Payrons</li> </ul>		<b>U</b>
Q Type search criteria or press Enter System Default Select the "Contracts" link under Labor component	er the Civil Rights &	0 changed
Enter search criteria above to see results or Show first 10		
✓ Civil Rights & Labor		?
KDOT Website	Internet	Ø
Kdotweb KDOT Reports Portal	KDOT's Intranet Site Crystal Reports	
Cloverleaf Pavroll XMI	ASHTO Transportation Construction Community Resources for Using XMI with AASHTOWare Project™ Payroll XMI. Resource Kit	
Highway Contractors	Information for Highway Contractors	

Home	▼ My Pages ▼				Actions Help Log off
Contract Administr	ation Overview				
✓ Contract Administra	ation Overview				- 0
<b>Q</b> 516022585	← a Adva 1. Enter the KD	OT Contract number			
Contract	Description	Orio Mati and AAs Gen DT	2. Click the Prime II your contra	e row action button for act	0 change
516022585	Q GRADING, BRIDGE & SURFACING		02280	DONDLINGER & SONS CONST C	x
		3. Click	"Add EOM Trucking"	Exclude from Seal Open Tasks Add EOM Trucking Add Subcontracts Generate Material Import DWR Agen Associations Views Attachments Current DBE Com EOM Trucking General Links Payment Estimate Payments Projects Subcontracts Tracked Issues Reports Subcontract Listin	:h Results ayment and Acceptance Actions y View Reference Item nitments Approval Levels

Home   Home	Actions	<b>?</b> Help	U Log off
EOM Trucking Overview			
Add End of Month Trucking Record			
✓ Contract: 516022585 - GRADING, BRIDGE & SURFACING     5. Click "Save" -			
Prime Vendor: 02280 - DONDLINGER & SONS CONST CO INC			
Vendor ID*       Q Begin typing to search or press Enter     1. Enter who the trucking firm is working for     EOM Trucking ID*       Start Date*     3. Enter a unique number for firm firm	the tr	ucki	ing
<ul> <li>D2/01/2018</li> <li>2. Enter the approximate start date for the trucking firm</li> <li>D2/28/2018</li> <li>D2/28/2018</li> <li>Enter the approximate end trucking firm</li> </ul>	date	for t	he

Editation Concerning C	Home			Actions Help Log off
de me page : Context : Co	EOM Trucking Overview			
End of Month Trucking Summary to de of Month Trucking Recerd 101 - Successibility Saved to a suc	On this page: Contract Contract			
	End of Month Trucking Summary	End of Month Trucking Record 101 - Successfully Saved	×	
Perme Vendor 2020 - DONDLINGER & SONS CONST CO INC. Weider JD under Status KING CONST CO INC AND SUBS EDM Trucking ID Stat Date • To Contract 516022985 - GRADING, IRTIDGE & SURFACINGS Ed of Month Trucking Firms • (2. Click "Add New") Status = Contract Status = Contract	✓ Contract: 516022585 - GRADING, BRIDGE & SURFA	CING		Save 🔻 ?
Year Do     Turking Total       CONSTRUCTION CAND SUBS     Number of Turking       EMD Turking LD     Emd Data       10     Image: Construction Cando Subs       Star Data- Construction S     Image: Construction Cando Subs       Image: Construction Cando Subs     Image: Construction Cando Subs       Star Data- Construction S     Image: Construction Cando Subs       Image: Construction Cando Subs     Image: Construction Cando Subs       Ima	Prime Vendor: 02280 - DONDLINGER & SONS CONST CO INC			
Verdor Shart Name     Number of Trucks       KING CONST CO INC AND SUBS     End Date*       101     03900018       101     03900018       101     010102058       101     0101005       101     010000       101     010000       101     010000       101     010000       101     010000       101     010000       101     010000       101     010000       101     010000       101     010000       102     010000       103     010000 <tr< td=""><td>Vendor ID 02006</td><td></td><td>Trucking Total</td><td></td></tr<>	Vendor ID 02006		Trucking Total	
End Date* 101 Sand Date On You Contract: 5160/2586 - GRADING, BRIDGE & SURFACING Contract: 5160/2586 - GRADING, BRIDGE & SURFACING End of Month Trucking Firms C. Click "Add New" Add New Tasks Deele Vews Attachends Busus Link	Vendor Short Name KING CONST CO INC AND SUBS		Number of Trucks	
start Date * 0101/2018 C Contract: 516022585 - GRADING, BRIDGE & SURFACING End of Month Trucking Firms Actions Actions Actions Add New Tasks Delete Views Attachments Issues Links Links	EOM Trucking ID 101		End Date * 03/30/2018	1. Click the component action butto
Contract: 516022585 - GRADING, BRIDGE & SURFACING	Start Date *			
End of Month Trucking Firms     Actions     Add New     Tasks   Delete   Views   Attachments   Issues   Links	✓ Contract: 516022585 - GRADING, BRIDGE & SURFA	CING		Save 🕹 🖓
	End of Month Trucking Firms		2. Click "Add New"	Actions

Home   Home Home Home Home Home Home Home Home	Actions Help Log off		
EOM Trucking Summary EOM Trucking Overview			
Add End of Month Trucking Firm Save Complete	×		
Contract: 516022585 - GRADING, BRIDGE & SURFACING	8. Click "Save" 🦯 💎 🖓		
Q       Begin typing to search or press Enter       1. Enter the trucking firm	Firm Dollars		
Firm Type*         2. Select the firm type. Either Broker(a firm that hires another firm), ITO(Independent Truck Owner/Operator), MTO(Multiple Truck Owner)         vew End of Month Truck Type	Firm Trucks       1 added     0 marked for deletion     0 changed		
Truck Type* 3. Select the type of truck being operated	Dollar Value of Work		
Number of Trucks* 4. Enter the approximate number of trucks being used	Broker Hourly Rate* 6. Enter an approximate hourly rate		
On Site Hauling	<ol> <li>Depending on what type of payment you select there will be other required field that will be shown that you will need to fill in. Anything with a RED Asterisks</li> </ol>		
5. Select how the trucking firm is being paid for their work. Either FlatRate, MonthlyHours, UnitsHauled			

Once this is Saved, the trucking firm will show up as a subcontractor and can now submit payrolls