

# **PAYMENT ESTIMATE USER GUIDE AGENCY**

- Switch Role
- Brent Slade
- ADMIN
- CONSTRINSP\_KS
- CONTRACTS\_KS
- CONTRACTS\_KS\_NONC
- EXTERNALBIDDER
- EXTERNALPRIMEPAYROLL
- EXTERNALSUBPAYMENT
- EXTERNALSUBPAYROLL
- KDOT\_CONTRACTS
- KDOT\_LABORUSER
- MATERIALUSER\_KS
- OCC
- ✓ PROJMAN\_KS\_AREA
- PROJMAN\_KS\_BUREAU
- PROJMAN\_KS\_CO
- PROJMAN\_KS\_DISTRICT
- PROJMAN\_KS\_FHWA

Verify role.

Special Provision Overview  
Manager User

External Links

- AASHTOWare Project Website
- KDOT Website
- Kdotweb
- KDOT Test Reports Portal
- Payroll XML
- Highway Contractors

- Daily Work Reports by Contract
- Meetings
- Payment Estimate Accounting
- Payment Estimate Approval Decisions
- Payment Estimates

Special Provision Overview

Type search criteria or press Enter Sorted Specs Showing 50 of 6802

0 changed

ID	Descr	Type	Obsolete Date
90M-2350	MODIFIED REQUIREMENTS-BITUMINOUS MIXTURES	REPL - SUPERCEDED SPECIAL PROVISION	08/07/2009
KS070012-WA5	MINIMUM WAGE RATE (AREA 5) REPLACED BY KS20080010 DATED 4/11/08.	REPL - SUPERCEDED SPECIAL PROVISION	08/07/2009
KS070001-WA4	MINIMUM WAGE RATE (AREA 4) REPLACED BY KS08000005 DATED 4/11/08.	REPL - SUPERCEDED SPECIAL PROVISION	08/07/2009

## PROJECT KS ROLE for Area Project Manager User

▾ Construction



Change Order

Contract Administration

Contract Claims

Contract Permits

Contract Progress

← Click "Contract Progress".

Contract Time

Contract Vendor Assets

Contractor Evaluation

Daily Diary

Daily Work Reports

Daily Work Reports by Contract

Meetings

Payment Estimate Accounting

Payment Estimate Approval Decisions

Payment Estimates

## Contracts Progress Overview

Contract Progress Overview Save ?

Search: Type search criteria or press Enter System Default

Enter the contract number.

0 marked for deletion | 0 changed

Enter search criteria above to see results or Show first 10

### Contracts Progress Overview

Contract Progress Overview

516012393 System Default Showing 1 of 1

0 changed

Contract	Description	Prime ID	Prime Name	
516012393	GRADING, BRIDGE AND SURFACING	02234	KLAVER CONST CO INC	

1. Click the row action button.

2. Click "Open".

- Actions
- Exclude from Search Results
- Open
- Views
- Approved DBE Commitments
- Attachments
- Contract Administration
- Contract Materials and Acceptance Actions
- Contract Price Adjustment Index
- Current DBE Commitments
- EOM Trucking
- General
- Items
- Links
- Payments
- Projects
- Subcontracts
- Tracked Issues
- Reports
- Contract Time Report
- Items with Unpaid Placed Quantities
- Outstanding Contract Item List Report
- Subcontract Listing

### Contract Progress Summary

Contract: 516012393 - GRADING, BRIDGE AND SURFACING Save ?

- General
- Financials
- Daily Work Reports
- Diaries
- Diary Adjustments
- Payment Estimates ←
- Contractors
- Change Orders
- Contract Adjustments
- Item Adjustments
- Agency Views
- Mix Designs
- Progress Schedule
- Weekly Report Of Time Charges
- Force Accounts
- Stormwater Periods

Click "Payment Estimates".

**Contract ID**  
516012393

**Description**  
GRADING, BRIDGE AND SURFACING

**Prime Contractor Name**  
KLAVER CONST CO INC

**Contract Status**  
Active

**KDOT Contract Status**  
[Dropdown]

**Contract Type**  
FST - FEDERAL/STATE

**Spec Book**  
90

**Unit System**  
English

**Highway / Route**  
[Search]

**Location**  
GRADING, BRIDGE & SURFACING. LOCATION IS US-83: 0.44 M S OF [Search]

**Project Manager**  
[Text]

**Specialist**  
[Search]

**Agency Project Engineer Name**  
[Search]

**Agency Delivery Engineer Name**  
[Search]

**Managing Office**  
[Dropdown]

**Comments**  
[Text]

**Proposal ID**  
516012393

**Federal Project Number**  
NHPP-A308(101)

**State Project Number**  
U083-097 KA 3081-01

**Federal Oversight**

**Local Oversight**

**CCR Required**

**DBE Pay Review Required**

**Local Project Engineer Name**  
[Search]

**Consultant Project Engineer Name**  
[Search]

**Project Engineer**  
[Dropdown]

**Local Agency Office**  
[Text]

**DBE Certification Status**  
Not Certified

**Record Source**  
Preconstruction

**State Tied Contract #1**  
[Text]

**State Tied Contract #2**  
[Text]

**State Tied Contract #3**  
[Text]

**State Tied Contract #4**  
[Text]

**Contractor Reference Number**  
[Text]

**Contract Alternate Name 2**  
[Text]

**Long Description**  
GRADE, BRIDGE & SURF. LOCATION IS GRADING, BRIDGE & SURFACING. LOCATION IS US-83: 0.44 M S OF IN THOMAS COUNTY. NET LENGTH IS 0.034 MILES.

### Contract Progress Summary

Contract: 516012393 - GRADING, BRIDGE AND SURFACING Save ?

- General
- Financials
- Daily Work Reports
- Diaries
- Diary Adjustments
- Payment Estimates
- Contractors
- Change Orders
- Contract Adjustments
- Item Adjustments
- Agency Views
- Mix Designs
- Progress Schedule
- Weekly Report Of Time Charges
- Force Accounts
- Stormwater Periods

Q Type search criteria or press Enter Advanced

Add Payment Estimate...

Click "Add Payment Estimate".

Enter search criteria above to see results or Show first 10

0 marked for deletion | 0 changed

Contract Progress Payment Estimate Payment Estimate Overview Process History Overview ← 4. Click "Process History Overview".

### Add Contract Payment Estimate

Contract: 516012393 - G

Type\*  
Progress - Progress ← 1. Click the drop down and select the Payment Estimate Type. Options are FINAL, PROGRESS, SEMI-FINAL, SUPPLEMENTAL. YOU MUST PHYSICALLY SELECT ONE EVEN IF YOU WANT PROGRESS.

Period Begin Date  
04/26/2019 8:59:37 AM

Period End Date\*  
05/24/2019 7:35:43 AM ← 2. Verify the Payment Period End Date. NOTE that it defaults to today.

3. Click "Add Payment Estimate".

Add Payment Estimate



### Process History Overview

Process History Overview Save ?

- Process History
- System Process History
- Scheduled
- Payroll Import Notifications

Search: Type search criteria or press Enter Advanced Showing 1 of 1 Status: No Filter

0 marked for deletion | 0 changed

Process	User ID	Success
<a href="#">AddPaymentEstimate</a>	KDOTAD\slade	Yes
<b>Reviewed</b> <input type="checkbox"/>	<b>Start Time</b>	<b>Finish Time</b>
	05/24/2019 7:37:18 AM	05/24/2019 7:38:18 AM
		<b>Output Files</b>
		<a href="#">AddPaymentEstimate.log</a>
		<a href="#">Error.log</a>

Click "AddPaymentEstimate.log". You do not have to open the Error.log. It just shows that there is an error.

There should be a file show up at the bottom of your screen. Click the drop down next to the file and Click "Open". This may vary depending on your browser.

Home Previous My Pages TEST ENVIRONMENT

Process History Overview

Process History

System Process History

Scheduled

Payroll Import Notifications

File Edit Format View Help

AddPaymentEstimate (1).log - Notepad

Start Time: 05/24/2019 07:37:41.457

Add Payment Estimate Process initiated for Contract 516012393, Contract Payment Estimate 0003.

Warning: Other Contract Adjustment Type: Code Table Value 'SHARE' is obsolete and cannot be used (base rule)

Warning: Other Contract Adjustment Type: Code Table Value 'ROUND' is obsolete and cannot be used (base rule)

Finish Time: 05/24/2019 07:38:18.303

Save ?

Estimate.log

0 marked for deletion | 0 changed

2. Click "Previous".

1. Review log for any issues. **WARNING(s)** are ok. Then close the box.

## Add Contract Payment Estimate

Contract: 516012393 - GRADING, BRIDGE AND SURFACING Add Payment Estimate

Type \*  
Progress - Progress

Click "Contract Progress Payment Estimate".

Period Begin Date  
04/26/2019 8:59:37 AM

Period End Date \*  
05/24/2019 7:42:33 AM

## Contract Progress Summary

Contract: 516012393 - GRADING, BRIDGE AND SURFACING Save

- General
- Financials
- Daily Work Reports
- Diaries
- Diary Adjustments
- Payment Estimates
- Contractors
- Change Orders
- Contract Adjustments
- Item Adjustments
- Agency Views
- Mix Designs
- Progress Schedule
- Weekly Report Of Time Charges
- Force Accounts
- Stormwater Periods

Q [Type search criteria or press Enter] Advanced

Add Payment Estimate...

0 marked for deletion | 0 changed

Enter search criteria above to see results or Show first 10

Click "Show first 10."

### Contract Progress Summary

Contract: 516012393 - GRADING, BRIDGE AND SURFACING

Save ?

- General
- Financials
- Daily Work Reports
- Diaries
- Diary Adjustments
- Payment Estimates
- Contractors
- Change Orders
- Contract Adjustments
- Item Adjustments
- Agency Views
- Mix Designs
- Progress Schedule
- Weekly Report Of Time Charges
- Force Accounts
- Stormwater Periods

Type search criteria or press Enter Advanced Showing 3 of 3

Add Payment Estimate...

Est #	Status	Exceptions	Current Pay Amount	Type	Period End Date
0003	Draft	Yes	3,450.00	Progress	
0002	Approved	Yes	3,350.00	Progress	
0001	Approved	Yes	37,300.00	Progress	

1. Click the row action button.

2. Click "Open".

- Actions
- Delete
- Exclude from Search Results
- Open
- Views
- Attachments
- Links
- Tracked Issues
- Reports
  - Insufficient Materials Report
  - Payment Estimate for Contractor
  - Payment Estimate Report
  - Summary By Project Report
- Historical Reports
  - Insufficient Materials Report
  - Items with Unpaid Placed Quantities
  - Payment Estimate for Contractor
  - Payment Estimate Summary By Project Report

### Contract Payment Estimate Summary

516012393 - GRADING, BRIDGE AND SURFACING Save ?

Payment Est Num: 0003 Period End Date: 05/24/2019 7:35:43 AM Type: Progress Status: Draft

- General
- Notes
- Exceptions
- Time Charges
- Items
- Contract Adjustments
- Item Adjustments
- Approval Tracking

**Prime Contractor**

Pay Amount This Contract Payment Estimate  
3,450.00

**Total Pay Amount (All Payment Estimates)**  
64,300.00

**Current Contract Amount**  
895,304.15

**Current Contract Percent Complete**  
7.18

**Created By**  
KDOTAD\slade

**Created Date**  
05/24/2019 7:38:02 AM

**Vendor Invoice #**

**Share Pct**

**Transfer to SMART Date**

**Received Back From SMART Date**

**SMART Voucher No**

**Check Number**

**Check Date**

Click "Notes". IF applicable.

Enter an Invoice Number IF you have one and then Click "Save".

**Contract: 516012393 - GRADING, BRIDGE AND SURFACING**

Payment Est Number: 0003 Period EndDate: 05/24/2019 Status: Draft

Type: Progress - Progress

	Previous Pay Est	This Pay Estimate	Total (All Pay Est)
Posted Item Pay:	60,850.00	3,450.00	64,300.00
Gross Item Adjustments:	0.00	0.00	0.00
Gross Item Pay :	60,850.00	3,450.00	64,300.00
Participating Item Pay:	0.00	0.00	0.00
Non-Participating Item Pay:	0.00	0.00	0.00
Retainage:	0.00	0.00	0.00
Cash Retainage:	0.00	0.00	0.00
Non-Cash Retainage:	0.00	0.00	0.00
Incentive:	0.00	0.00	0.00
Disincentive:	0.00	0.00	0.00
Liquidated Damage:	0.00	0.00	0.00
Other Contract Adjustments:	0.00	0.00	0.00
<b>Total Pay Amount:</b>	<b>60,850.00</b>	<b>3,450.00</b>	<b>64,300.00</b>

Item Adjustment Type	Previous Pay Est	This Pay Estimate	Total (All Pay Est)
Override:	0.00	0.00	0.00
Price:	0.00	0.00	0.00
Construction Stockpile:	0.00	0.00	0.00
Other Item Adjustments:	0.00	0.00	0.00
Gross Item Adjustments:	0.00	0.00	0.00

### Contract Payment Estimate Summary

516012393 - GRADING, BRIDGE AND SURFACING Save ?

Payment Est Num: 0003 Period End Date: 05/24/2019 7:35:43 AM Type: Progress Status: Draft

- General
- Notes
- Exceptions
- Time Charges
- Items
- Contract Adjustments
- Item Adjustments
- Approval Tracking

Q Type search criteria or press Enter Advanced

New ← Click "New" to add comments as needed.

0 added | 0 marked for deletion | 0 changed

Enter search criteria above to see results or Show first 10

### Contract Payment Estimate Summary

516012393 - GRADING, BRIDGE AND SURFACING Save ?

Payment Est Num: 0003 Period End Date: 05/24/2019 7:35:43 AM Type: Progress Status: Draft

- General
- Notes
- Exceptions
- Time Charges
- Items
- Contract Adjustments
- Item Adjustments
- Approval Tracking

Q Type search criteria or press Enter Advanced Showing 3 of 3

0 changed

Exception ID	Payment Estimate Exception	Status
	Funding Check	Unresolved
> 2	Funding Check	Unresolved
> 3	Overdue Payrolls	Unresolved

1. Click "Exceptions".

2. Click the row expand arrow to view details about the exception.



### Contract Payment Estimate Summary

516012393 - GRADING, BRIDGE AND SURFACING Save ?

Payment Est Num: 0003 Period End Date: 05/24/2019 7:35:43 AM Type: Progress Status: Draft

- General
- Notes
- Exceptions
- Time Charges
- Items
- Contract Adjustments
- Item Adjustments
- Approval Tracking

Type search criteria or press Enter Advanced Showing 3 of 3

1. Select the Resolution Status from the drop down. Options are ACKNOWLEDGED, OVERRIDDEN, UNRESOLVED. Please see page 28 for a list of Exceptions and the required actions.

Exception ID	Payment Estimate Exception	Status
1	Funding Check	Unresolved
Description Estimate Exception Type: Funding Check: Contract 516012393, Project Id KA 3081-01, Project Item Line Number 12		
Status* Unresolved		
Remarks		
Type*	Remark*	
2	Funding Check	Unresolved
3	Overdue Payrolls	Unresolved

2. Select a Remark(s) Type from the drop down. Options are GEN or SYSTEM OVERRIDE.

3. Enter Remarks.

4. Repeat Steps 1-3 for each Exception shown.

IF the Exception is for funding then the Exception needs to be resolved and the estimate rerun.

### Contract Payment Estimate Summary

516012393 - GRADING, BRIDGE AND SURFACING Save ?

Payment Est Num: 0003 Period End Date: 05/24/2019 7:35:43 AM Type: Progress Status: Draft

- General
- Notes
- Exceptions
- Time Charges**
- Items
- Contract Adjustments
- Item Adjustments
- Approval Tracking

Q Type search criteria or press Enter Advanced Showing 2 of 2

0 changed

Time ID - Time Description	Time Type	Time Unit	Cont Tm % Compl	Current Time Charged
00 - Working Days	Available Time	Days	0.00	0.00
03 - Cleanup Days	Available Time	Days	10.00	2.00

Click "Time Charges".

### Contract Payment Estimate Summary

516012393 - GRADING, BRIDGE AND SURFACING Save ?

Payment Est Num: 0003 Period End Date: 05/24/2019 7:35:43 AM Type: Progress Status: Draft

- General
- Notes
- Exceptions
- Time Charges
- Items
- Contract Adjustments
- Item Adjustments
- Approval Tracking

Items

Q Type search criteria or press Enter Advanced Showing 2 of 2 Only Payments This Period

0 changed

Category - Descr	Ln Num	Pay Qty This Pay Est	Curr Qty
02 - ROAD ITEMS	12	100.000	6,986.000
> Ref Item ID	Descr	Pay Amt This Pay Est	
012415	COMMON EXCAVATION (CONTRACTOR FURNISHED)	450.00	
02 - ROAD ITEMS	13	100.000	288.000
> 012420	ROCK EXCAVATION	3,000.00	

Click "Items".

### Contract Payment Estimate Summary

516012393 - GRADING, BRIDGE AND SURFACING Save ?

Payment Est Num: 0003 Period End Date: 05/24/2019 7:35:43 AM Type: Progress Status: Draft

- General
- Notes
- Exceptions
- Time Charges
- Items
- Contract Adjustments**
- Item Adjustments
- Approval Tracking

#### User-Generated Contract Adjustments

Type search criteria or press Enter Advanced

New

0 added | 0 marked for deletion | 0 changed

No rows found matching criteria.

#### System-Generated Contract Adjustments

Type search criteria or press Enter Advanced

0 changed

Enter search criteria above to see results or Show first 10

Click "Contract Adjustments" IF applicable.

### Contract Payment Estimate Summary

516012393 - GRADING, BRIDGE AND SURFACING Save ?

Payment Est Num: 0003 Period End Date: 05/24/2019 7:35:43 AM Type: Progress Status: Draft

- General
- Notes
- Exceptions
- Time Charges
- Items
- Contract Adjustments
- Item Adjustments
- Approval Tracking

#### ▼ User-Generated Quantity-Based Item Adjustments

Q Type search criteria or press Enter Advanced

Select Project Items...

No rows found matching criteria.

#### ▼ User-Generated Dollar-Based Item Adjustments

Q Type search criteria or press Enter Advanced

Select Project Items...

No rows found matching criteria.

#### ▼ System-Generated Item Adjustments

Q Type search criteria or press Enter Advanced

No rows found matching criteria.

2. Click the Component Action button.

- Actions ×
- There are no actions available.
- Tasks
- Recalculate Exceptions
- Submit for Approval
- Views
- Attachments
- Issues
- Links
- Reports
- Insufficient Materials Report
- Items with Unpaid Placed Quantities
- Payment Estimate for Contractor
- Payment Estimate Report
- Summary By Project Report
- Historical Reports
- Insufficient Materials Report
- Items with Unpaid Placed Quantities
- Payment Estimate for Contractor
- Payment Estimate Summary By Project Report

3. Click "Payment Estimate for Contractor".

1. Click "Item Adjustments".

## Generate Report

Generate Report - Payment Estimate for Contractor

Click "Execute".

Execute

Settings

Output Options

4 of 5



### Output Type

- Generate as PDF
- Download PDF
- Generate as HTML

### Generate Available Data Output



### Report Layout Source

- Base
- Custom
- Test

Close browser window when done reviewing.



Kansas Department of Transportation

05/24/2019 07:59:59 AM

Payment Estimate for Contractor

Report v1

Contract: 516012393 GRADING, BRIDGE AND SURFACING Prime Contractor: KLAVER CONST CO INC  
 Estimate Number: 3 Estimate Period End Date: 5/24/2019 Address:  
 Federal Project Number: NHPP-A308(101) Previous Period End Date: 4/26/2019  
 Route: Estimate Status: Draft  
 County: THOMAS Estimate Type: Progress - Progress Lead Engineer:  
 District: 3 - DISTRICT 3 Administrative Office: 1 - Headquarters IRS Number: 48-1174311  
 Location: GRADING, BRIDGE & SURFACING. LOCATION IS US-83: 0.44 M S OF Surety Company: TRAVELERS CASUALTY AND SURETY COMPANY OF

Comments:

Awarded Amount: \$920,374.25 Current Contract Amount: \$895,304.15 Remaining Contract Value: \$831,004.15  
 Percent Complete (Dollar): 7.18% Percent Complete (Time):  
 Letting Date: 1/20/2016 Award Date: 2/8/2016 Time Began Date:  
 Notice To Proceed Date: 5/2/2016 Work Began Date: 5/2/2016 Work Complete Date:

Contract Projects:

Project ID	Description	Federal Project Number	State Project Number	Estimate Earnings
KA 3081-01	GRADING, BRIDGE AND SURFACING	NHPP-A308(101)	U083-097 KA 3081-01	Yes

Contract 516012393

Payment Estimate 3 for 5/24/2019

Page: 1 of 13



Kansas Department of Transportation

05/24/2019 07:59:59 AM

Payment Estimate for Contractor

Report v1

Contract Estimate Summary

Estimate	Previous Pay Estimate	This Pay Estimate	Total (All Pay Est)
Posted Item Pay	60,850.00	3,450.00	64,300.00
Overrun	0.00	0.00	0.00
Price	0.00	0.00	0.00
Construction Stockpile	0.00	0.00	0.00
Other Item Adjustments	0.00	0.00	0.00
Gross Item Pay	\$60,850.00	\$3,450.00	\$64,300.00
Participating	0.00	0.00	0.00
Non-Participating	0.00	0.00	0.00
Retainage	0.00	0.00	0.00
Cash Retainage	0.00	0.00	0.00
Non-Cash Retainage	0.00	0.00	0.00
Incentive	0.00	0.00	0.00
Disincentive	0.00	0.00	0.00
Liquidated Damages	0.00	0.00	0.00
Other Contract Adjustments	0.00	0.00	0.00
Total Pay Amount	\$60,850.00	\$3,450.00	\$64,300.00
Prior Balance Due		60,850.00	
Net Pay Amount	\$60,850.00	\$64,300.00	\$64,300.00

Contract 516012393

Payment Estimate 3 for 5/24/2019

Page: 2 of 13



### Generate Report

Generate Report - Payment Estimate for Contractor Execute ?

Settings Output Options 4 of 5 ← →

#### Output Type

- Generate as PDF
- Download PDF
- Generate as HTML

#### Generate Available Data Output

#### Report Layout Source

- Base
- Custom
- Test

Click "Previous".



### Contract Payment Estimate Summary

516012393 - GRADING, BRIDGE AND SURFACING 1. Click the Component Action button.

Payment Est Num: 0003    Period End Date: 05/24/2019 7:35:43 AM    Type: Progress    Status: Draft

- General
- Notes
- Exceptions
- Time Charges
- Items
- Contract Adjustments
- Item Adjustments
- Approval Tracking

<b>Prime Contractor</b>	02234 - KLAVER CONST CO INC
<b>Pay Amount This Contract Payment Estimate</b>	3,450.00
<b>Total Pay Amount (All Payment Estimates)</b>	64,300.00
<b>Current Contract Amount</b>	895,304.15
<b>Current Contract Percent Complete</b>	7.18
<b>Created By</b>	KDOTAD\slade
<b>Created Date</b>	05/24/2019 7:38:02 AM

1. Click the Component Action button.

2. Click "Submit for Approval".

There are no actions available.

Tasks

- Recalculate Exceptions
- Submit for Approval

Views

- Attachments
- Issues
- Links

Reports

- Insufficient Materials Report
- Items with Unpaid Placed Quantities
- Payment Estimate for Contractor
- Payment Estimate Report
- Summary By Project Report

Historical Reports

- Insufficient Materials Report
- Items with Unpaid Placed Quantities
- Payment Estimate for Contractor
- Payment Estimate Summary By Project Report

Contract: 516012393 - GRADING, BRIDGE AND SURFACING

Payment Est Number: 0003    Period EndDate: 05/24/2019    Status: Draft

Type: Progress - Progress

	Previous Pay Est	This Pay Estimate	Total (All Pay Est)
Posted Item Pay:	60,850.00	3,450.00	64,300.00
Gross Item Adjustments:	0.00	0.00	0.00
Gross Item Pay :	60,850.00	3,450.00	64,300.00
Participating Item Pay:	0.00	0.00	0.00

### Contract Payment Estimate Summary

Estimate Submitted for Approval. x

516012393 - GRADING, BRIDGE AND SURFACING Search ?

Payment Est Num: 0003 Period End Date: 05/24/2019 7:35:43 AM Type: Progress Status: Pending Approval

- General
- Notes
- Exceptions
- Time Charges
- Items
- Contract Adjustments
- Item Adjustments
- Approval Tracking

**2. Click the appropriate action. APPROVE to approve the estimate. CHANGE TO DRAFT to make changes or delete the estimate. REJECT to return it to the field so they can make changes. IF rejected the field must CHANGE TO DRAFT to make changes or delete the estimate.**

**1. Click the Component Action button.**

Invoice #

Contract #

Received Back From SMART Date

SMART Voucher No

Check Number

Check Date

Actions x

There are no actions available.

Tasks

- Approve
- Change to Draft
- Reject

Views

Attachments

Issues

Links

Reports

- Insufficient Materials Report
- Items with Unpaid Placed Quantities
- Payment Estimate for Contractor
- Payment Estimate Report
- Summary By Project Report

Historical Reports

- Insufficient Materials Report
- Items with Unpaid Placed Quantities
- Payment Estimate for Contractor
- Payment Estimate Summary By Project Report

Contract: 516012393 - GRADING, BRIDGE AND SURFACING

Payment Est Number: 0003 Period End Date: 05/24/2019 Status: Pending Approval

Type: Progress - Progress

	Previous Pay Est	This Pay Estimate	Total (All Pay Est)
Posted Item Pay:	60,850.00	3,450.00	64,300.00
Gross Item Adjustments:	0.00	0.00	0.00
Gross Item Pay :	60,850.00	3,450.00	64,300.00

### Contract Payment Estimate Summary

Estimate Approved. ✕

516012393 - GRADING, BRIDGE AND SURFACING Save ?

Payment Est Num: 0003    Period End Date: 05/24/2019 7:35:43 AM    Type: Progress    Status: Approved

- General
- Notes
- Exceptions
- Time Charges
- Items
- Contract Adjustments
- Item Adjustments
- Approval Tracking
- Accounting

Q Type search criteria or press Enter Advanced Showing 1 of 1

0 changed

Approval Level	Approval Level Role	Name	Decision
1	KSPROJMANAREA	Brent Slade	Approve
Approval Date	Comments		
05/24/2019 8:09:43 AM	Q		

Click "Approval Tracking". This shows you where the estimate is in the approval process.

Payment Estimate Exception	Description	Exception Decision by Payment Estimate Type				Resolution Expectation
		Progress	Semi Final	Final	Supplemental	
Construction Stockpile Balance	If you are generating any type of payment estimate and a value has not been entered for the Construction Stockpile Balance agency option, the system creates a payment estimate exception when a contract stockpile exists with a balance greater than zero. The system will not generate a semi-final payment estimate when the Construction Stockpile Balance agency option is set to Semi Final and a construction stockpile exists with a balance greater than zero. The system will not generate a final payment estimate when the Construction Stockpile Balance agency option is set to Final and a contract stockpile exists with a balance greater than zero.	Must Acknowledge	Must Resolve	Must Resolve	Must Resolve	Must Acknowledge - Click Acknowledged under Status Must Resolve - you have a Stockpile balance that hasn't paid out. You will need to figure out which Stockpile that is and make it pay out and rerun the estimate.
Exceeded Available Time	The system creates an exception when the contract includes an Available Time contract time with a Charges Accrued amount greater than the remaining available Days	Must Acknowledge	Must Acknowledge	Must Acknowledge	Must Acknowledge	These errors should only occur when the contract is in Liquidated Damages. If you are getting this error and you are not in Liquidated Damages you need to resolve this issue before you process the estimate. If you are in Liquidated Damages you need to make sure they are being charged correctly. For the Progress payment you may leave the exception unresolved. For the other Estimates, click Acknowledged under the Status and save the exception.
Exceeded Calendar Time	The system creates an exception when the contract includes a Calendar Time contract time with a Charges Accrued amount greater than the remaining Calendar Days contract time.	Must Acknowledge	Must Acknowledge	Must Acknowledge	Must Acknowledge	
Exceeded Completion Date	The system creates an exception when the end date for the payment estimate period is later than the Current Completion Date on the Calendar Time or Completion Date contract time without an Actual Completion Date.	Must Acknowledge	Must Acknowledge	Must Acknowledge	Must Acknowledge	
Funding Check	The system creates an exception when an estimate item does not have associate funding or when the Current Net Payment Amount for the item is greater than the sum of the Current Amount Allocated for all fund records associated with the estimate item.	Must Resolve	Must Resolve	Must Resolve	Must Resolve	Funding hasn't been assigned to the contract correctly email the AWP Admin account so resolve this issue.
Insufficient Materials	The system creates an exception when acceptance actions for an estimate item's material have not been satisfied after being evaluated by quantity, record count, or both.	Must Acknowledge	Must Override	Must Override	Must Override	This error means not enough materials have been tested on the project. If you are getting this error and don't know what those materials are you need to find out. If you are aware of the problem then on the Semi-Final Estimate you may leave the exception unresolved for the Final and Supplemental you can click Acknowledged under Status and save the exception.
Item Incomplete	The system creates an exception for each contract item that is not marked complete on a final or supplemental estimate. The Item Incomplete setting is ignored for progress and semi-final payment estimates.	Not Calculated or Displayed	Must Resolve	Must Resolve	Must Resolve	For Final and Supplemental Estimates you need to find the item that is not marked complete and make sure that it is paid out correctly and mark it complete and then make sure a change order is not needed.
Item Overrun	The system creates an exception when the payment estimate includes a contract item marked as a major item that includes an overrun quantity	Must Acknowledge	Must Resolve	Must Resolve	Must Resolve	All Item Overrun's will have to be resolved by the Semi-Final Estimate.
Negative Estimate	The system creates an exception when the Current Paid Amount for the payment estimate is less than zero.	Must Override	Must Override	Must Override	Must Override	If you were intending to run a negative estimate then click override in Status and then click System Override in type and explain the reason in the remarks. If you were not intending to run a negative estimate please resolve the issue and rerun the estimate.
Overdue Payroll	The system starts with the end date of the Payment Estimate, and calculates the Overdue Payrolls Lag Date by subtracting the number of lag days listed in either the Payment Estimate Federal Overdue Payrolls Lag Days or the Payment Estimate State Overdue Payrolls Lag Days agency option. Then, the system identifies DWRs with a DWR Date that is equal to or earlier than the lag date. The system creates an exception for those DWRs that do not have a latest modification of a Certified Payroll where the DWR Date is within the payroll period's begin date and end date.	Must Acknowledge	Must Resolve	Must Resolve	Must Resolve	Must Acknowledge - Click Acknowledged under Status Must Resolve - Figure out which payroll needs submitted then get with the contractor to get it submitted then rerun the exceptions.
Pending or Draft Daily Work Reports	The system creates an exception when DWRs that have a date within the payment estimate period exist in Draft or Pending Approval status.	May be left Unresolved	Must Resolve	Must Resolve	Must Resolve	For Progress Payments if you are aware of the DWR that is in an unapproved status and intend for this to happen then ignore the error. If you are unaware of the error then go back and resolve the DWR appropriately and rerun the estimate. For all other estimates delete or approve the appropriate DWR and rerun the estimate and rerun the exceptions.
Unattached Item	The system creates an exception when the payment estimate includes an unattached item that has a positive Quantity Posted to Date.	Must Acknowledge	Must Resolve	Must Resolve	Must Resolve	For progress payments if you are aware of the problem click Acknowledged under Status. If you are unaware you need to figure out what going on. For the other estimate types you will need to run a change order to attached the item and rerun the estimate.