



## NEVI Formula Program

### NEVI Request for Proposals - Proposal Application Form



Submit completed applications by the **5 p.m. deadline on September 29, 2023** via email to: [ChargeUpKS@ks.gov](mailto:ChargeUpKS@ks.gov)

#### A. APPLICANT INFORMATION

1. TYPE OF APPLICANT (CHECK ONE); SEE RFP FOR ELIGIBLE APPLICANTS <input type="checkbox"/> BUSINESS/VENDORS <input type="checkbox"/> UTILITY    OTHER (DESCRIBE)			
2. ORGANIZATION LEGAL NAME		ORGANIZATION TELEPHONE NUMBER WITH AREA CODE	
3. ORGANIZATION MAILING ADDRESS		CITY	STATE
4. COMPANY OR ENTITY APPLYING FOR FUNDING (IF DIFFERENT FROM ABOVE)			
5. NAME OF ORGANIZATIONAL REPRESENTATIVE AUTHORIZED FOR AGREEMENT		TITLE	
TELEPHONE NUMBER WITH AREA CODE		EMAIL ADDRESS	
6. PRIMARY/PREFERRED POINT OF CONTACT NAME		TITLE	
TELEPHONE NUMBER WITH AREA CODE		EMAIL ADDRESS	
7. SECONDARY POINT OF CONTACT NAME		TITLE	
TELEPHONE NUMBER WITH AREA CODE		EMAIL ADDRESS	

#### B. APPLICATION SUMMARY

8. GENERAL DESCRIPTION OF APPLICANT'S PROPOSED SITES & FUNDING REQUESTS
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#### C. APPLICANT AGREEMENT

I hereby certify that:

- The information included in this application is true and correct to the best of my knowledge.
- The organization I represent has sufficient resources to conduct this project while awaiting eligible reimbursements from KDOT.
- I understand that KDOT may request records to verify the accuracy of the application.
- I agree to the Equipment & Installation Requirements outlined in the RFP.
- I understand KDOT reserves the right not to award some proposed locations or eligible items therefore reducing the requested amount.

9. TYPE AUTHORIZED REPRESENTATIVE'S FULL NAME BELOW TO CERTIFY AGREEMENT TERMS OUTLINED ABOVE	DATE
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**SITE LOCATION & AMENITIES**

SITE LOCATION NAME / HOST SITE NAME

HOST SITE STREET ADDRESS AND/OR GPS COORDINATES (IN DECIMAL DEGREES)

HOST SITE DRIVEWAY/ENTRANCE DISTANCE TO CENTER OF NEAREST ALT FUEL CORRIDOR INTERCHANGE (TO NEAREST HUNDREDTHS OF MILES)

DOES THE CHARGING STATION PROVIDE FOR SECURE PAYMENT METHODS WITHOUT REQUIRING A MEMBERSHIP FOR USE?

YES  NO EXPLANATION:

HOST SITE PROVIDES ON-SITE, 24/7 ACCESS TO ILLUMINATED RESTROOMS W/ POTABLE WATER? (CHECK ONE; IF YES, BRIEFLY DESCRIBE)

YES  NO DESCRIPTION:

HOST SITE PROVIDES FREE ACCESS TO WI-FI AND/OR HAS ADEQUATE CELLULAR SERVICE(S)? (CHECK ONE; IF YES, BRIEFLY DESCRIBE WI-FI AND/OR CELL SERVICES)

YES  NO DESCRIPTION:

HOST SITE PROVIDES DUSK-TO-DAWN LIGHTING? (CHECK ONE; IF YES, BRIEFLY DESCRIBE LIGHTING PROVISIONS)

YES  NO DESCRIPTION:

**ACCESS TO BASIC AMENITIES: (CHECK ONE OR MORE; IF YES, BRIEFLY DESCRIBE)**

HOST SITE PROVIDES ON-SITE SALE OF PACKAGED OR PREPARED FOODS? -AND/OR-

YES  NO DESCRIPTION:

HOST SITE PROVIDES ON-SITE ACCESS TO RESTAURANT? -AND/OR-

YES  NO DESCRIPTION:

HOST SITE PROVIDES CONVENIENT PEDESTRIAN ACCESS TO RESTAURANTS, RETAIL SHOPPING, OTHER AMENITIES WITHIN 1/8 MILE?

YES  NO DESCRIPTION:

HOST SITE PROVIDES ON-SITE SHELTER? (CHECK ONE; BRIEFLY DESCRIBE THE ON-SITE SHELTER)

FULL  PARTIAL DESCRIPTION:

**SITE LAYOUT - ATTACH A CONCEPTUAL LAYOUT OF THE PROPOSED SITE LAYOUT**

HOST SITE & PROPOSED CHARGING STATION COMPLIES WITH ADA ACCESSIBILITY STANDARDS? (CHECK ONE; IF YES, BRIEFLY DESCRIBE HOW ADA IS MET)

YES  NO DESCRIPTION:

HOST SITE PROVIDES FOR PULL-THROUGH CHARGING PORT ACCESS? (CHECK ONE; BRIEFLY DESCRIBE OR INDICATE ON SITE LAYOUT)

YES  NO DESCRIPTION:

HOST SITE PROVIDES CHARGING PORTS IN EXCESS OF MINIMUM REQUIREMENTS? (IF YES, BRIEFLY DESCRIBE)

YES  NO DESCRIPTION:

HOST SITE PROPOSED LAYOUT USES CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN PRINCIPLES (IF YES, BRIEFLY DESCRIBE)

YES  NO DESCRIPTION:

HOST SITE PROVIDES A MIN. OF ONE PARKING STALL PER PROPOSED CHARGING PORT (MIN. 4 STALLS)? (CHECK ONE; BRIEFLY DESCRIBE # OF PROPOSED PARKING STALLS)

YES  NO DESCRIPTION:

HOST SITE PROVIDES 24/7 OPERATION AND CUSTOMER ASSISTANCE? (CHECK ONE; BRIEFLY DESCRIBE HOURS OF OPERATION & CUSTOMER ASSISTANCE)

YES  NO DESCRIPTION:

DESCRIBE SAFETY PROCEDURES AND/OR SAFETY PRECAUTIONS CONSTRUCTED AT THIS LOCATION FOR CUSTOMERS. ATTACH FULL SAFETY PLAN.

**E. SITE EQUIPMENT & INNOVATION**

DCFC CHARGING EQUIPMENT CONFIGURATION (SELECT AS APPLICABLE FOR THE SITE. POWER SHARING B/W PORTS IS ACCEPTABLE @ MIN./PORT BELOW)

- 4 PORTS @ MIN. 150KW/PORT OUTPUT (MINIMUM)
- CCS TYPE 1 CONNECTORS ON ALL PORTS (REQUIRED)
- UPGRADING EXISTING STATION TO MEET NEVI REQUIREMENTS
- CHAdEMO CONNECTOR (AT LEAST 1 PER SITE)
- NACS CONNECTOR (OPTIONAL)

ENTER DCFC MANUFACTURER:

MODEL #:

**E. SITE EQUIPMENT & INNOVATION (CONTINUED)**

DESCRIBE HOW THE EQUIPMENT PAYMENT OPTIONS ARE IN COMPLIANCE WITH THE RFP REQUIREMENTS.

DESCRIBE HOW THE CHARGING EQUIPMENT NETWORK CAPABILITIES ARE IN COMPLIANCE WITH THE RFP REQUIREMENTS.

DESCRIBE HOW THE DCFC CHARGERS AND SUPPORTING EQUIPMENT WILL BE "FUTURE PROOFED" AND HAS CAPACITY FOR UPGRADES. PROVIDE INFORMATION ON ACCOMMODATIONS FOR MEDIUM AND HEAVY DUTY VEHICLES, INCLUDING PLANS FOR PULL-THROUGH SPACES, IF ANY.

DESCRIBE THE DEGREE TO WHICH INNOVATIVE SOLUTIONS, IF ANY, WILL BE IMPLEMENTED AT THE SITE. (BATTERY STORAGE, RENEWABLE ENERGY SOURCES, ETC)

**F. BUSINESS MODEL, FUNDING, & EXPERIENCE**

HAS THE STATION SITE HOST COMMITTED TO YOUR 5 YEAR BUSINESS PROPOSITION? (CHECK ONE; IF NO, BRIEFLY DESCRIBE. ATTACH SIGNED LETTER.)

YES

NO

DESCRIBE:

HAS THE HOST SITE UTILITY COMMITTED TO THE REQUIRED SERVICE? (CHECK ONE; IF NO, BRIEFLY DESCRIBE. ATTACH UTILITY SERVICE FORM.)

YES

NO

DESCRIBE:

DESCRIBE HOW THE SITE CONTRIBUTES TO ACHIEVING JUSTICE40 GOALS OR INCORPORATES EQUITY CONSIDERATIONS.

DESCRIBE HOW YOU HAVE GARNERED SUPPORT FROM LOCAL AND REGIONAL STAKEHOLDERS, PARTICULARLY STAKEHOLDERS IN DISADVANTAGED COMMUNITIES. (ATTACH SIGNED SUPPORT LETTERS, IF AVAILABLE)

DESCRIBE YOUR SUSTAINABLE BUSINESS MODEL WITH DETAILS ON THE PRICING STRUCTURE FOR USERS. INCLUDE UTILITY RATES, OPERATIONAL COSTS, ANTICIPATED REVENUE, ETC.

**F. BUSINESS MODEL, FUNDING, & EXPERIENCE (CONTINUED)**

DESCRIBE YOUR COMMITMENT TO CONTINUE OPERATION OF THE CHARGING EQUIPMENT FOR THE 5 YEAR TERM OF THE AWARD AND ABILITY TO OPERATE BEYOND THAT PERIOD. DISCUSS HOW THE WARRANTY AND OPERATION, MAINTENANCE AND FUTURE PROOFING COMMITMENTS ALIGN WITH THE OPERATIONAL GOALS.

ENTER THE LINE ITEM AMOUNTS BELOW FOR ELIGIBLE PROJECT COSTS FROM SELECTED VENDORS AND CONTRACTORS AT THE SITE.

#	ELIGIBLE BUDGETARY LINE ITEM	TOTAL COST
1	DC FAST CHARGING EQUIPMENT COSTS	\$
2	CHARGER INSTALLATION COSTS	\$
3	EQUIPMENT SHIPPING COSTS	\$
4	NECESSARY ELEC. SERVICE UPGRADES & CONNECTIONS TO EV CHARGERS (LINES, TRANSFORMERS, ETC)	\$
5	OTHER HARD COSTS OF SITE PREPARATION (CONCRETE, CONDUIT, CABLE/WIRING)	\$
6	SIGNAGE & LIGHTING (DIRECTLY ASSOCIATED WITH EV CHARGING INFRASTRUCTURE)	\$
7	NETWORKING COSTS (UP TO 5 YEARS)	\$
8	CHARGING EQUIPMENT EXTENDED WARRANTIES AND/OR SERVICE CONTRACTS (UP TO 5 YEARS)	\$
9	OTHER EQUIPMENT AND NON-LABOR PROJECT COSTS (DESIGN & ENGINEERING, PROJ. MGMT, ETC)	\$
10	PERMIT COSTS/FEES	\$
GRAND TOTAL OF ELIGIBLE ITEMS		\$
VW FUND MATCH REQUEST (UP TO 80% OF GRAND TOTAL ELIGIBLE ITEMS)		\$
REMAINING APPLICANT COSTS		\$

ILLUSTRATE YOUR PROPOSED SCHEDULE FOR THE EV STATION SITE CONSTRUCTION, INCLUDE SIGNIFICANT INTERIM MILESTONES AND DATES. NOTE THAT BIDDERS WILL BE EVALUATED MORE FAVORABLY FOR COMPLETING CHARGING STATION INSTALLATION WITHIN 18 MONTHS OF NOTICE TO PROCEED.

#	MILESTONE DESCRIPTION	MONTH/YEAR TO MONTH/YEAR
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

**F. BUSINESS MODEL, FUNDING, & EXPERIENCE (CONTINUED)**

DESCRIBE YOUR EXPERIENCE WITH DCFC INSTALLATION AND OPERATION. DETAIL INNOVATIVE PLANS, EQUIPMENT, OR PROCEDURES YOU HAVE IMPLEMENTED IN THE EV CHARGING INDUSTRY.

**G. OPERATIONS & MAINTENANCE**

ATTACH REQUIRED DOCUMENTS RELATED TO OPERATIONS & MAINTENANCE

SERVICE LEVEL AGREEMENT

OPERATIONS & MAINTENANCE PLAN

**H. SUPPORTING DOCUMENTS & COMMENTS**

ATTACH ALL SUPPORTING DOCUMENTS, INCLUDING COMMITMENT LETTERS FROM HOST SITE, BUSINESS PARTNERS, UTILITY AGENCY, STAKEHOLDERS, EDUCATIONAL INSTITUTIONS, ETC. IF DESCRIPTION SPACE WAS NOT AMPLE IN PREVIOUS SECTIONS OF THIS APPLICATION, INCLUDE ANY ADDITIONAL PERTINENT INFO/COMMENTS BELOW.

**H. LOCATION MAP**

<b>UTILITY SERVICE CONFIRMATION - This section to be completed by applicant</b>			
1. UTILITY	UTILITY CONTACT PERSON, TELEPHONE NUMBER OR EMAIL ADDRESS		
3. UTILITY MAILING ADDRESS	CITY	STATE	ZIP CODE
SITE HOST - COMPANY NAME & ADDRESS			
SITE ADDRESS / LOCATION			
Will the EVSE load be added to an existing meter/account or will a new account be requested? <input type="checkbox"/> EXISTING METER/ACCOUNT <input type="checkbox"/> NEW METER/ACCOUNT <input type="checkbox"/> OTHER (DESCRIBE)			
REQUESTED SERVICE VOLTAGE - 480 V / 3 PH typical for NEVI Program-compliant station			
CONNECTED LOAD (kW) - 600 kW minimum for NEVI Program-compliant station. If requesting additional capacity for future development, provide details.			
REQUESTED PANEL SIZE (amps) - 800 A typical for NEVI Program-compliant station		POWER FACTOR (%) - 90-100% typical	
EXPECTED LOAD PROFILE At what hour of the day will peak load occur?		How is load expected to vary across the day?	
PROJECTED MONTHLY ENERGY USE (kWh)			
ANY ADDITIONAL FEATURES TO MANAGE PEAK ELECTRICAL DEMAND: (Solar, net metering, battery installation, etc.)			
<b>This section to be completed by utility provider</b>			
UTILITY REPRESENTATIVE COMPLETING THIS FORM		UTILITY	
EMAIL ADDRESS		TELEPHONE NUMBER	
IS THE UTILITY ABLE TO PROVIDE ELECTRICAL SERVICE AS DESCRIBED ABOVE? (CHECK ONE; IF NO, BRIEFLY DESCRIBE OR ATTACH LETTER) <input type="checkbox"/> YES <input type="checkbox"/> NO    DESCRIBE:			
ARE ANY SERVICE EXTENSIONS OR UPGRADES REQUIRED TO SERVE SITE AS DESCRIBED? (CHECK ONE; IF YES, BRIEFLY DESCRIBE OR ATTACH LETTER) <input type="checkbox"/> YES <input type="checkbox"/> NO    DESCRIBE:			
DOES THE UTILITY HAVE ANY CONCERNS ABOUT PROVIDING ELECTRICAL SERVICE? (CHECK ONE; IF YES, BRIEFLY DESCRIBE OR ATTACH LETTER.) <input type="checkbox"/> YES <input type="checkbox"/> NO    DESCRIBE:			
ARE THERE ANY UTILITY REBATE PROGRAMS THAT MAY APPLY TO THIS PROJECT?			
SIGNATURE OF UTILITY REPRESENTATIVE COMPLETING THIS FORM:			